

# Application for apparatus licence(s)

(In accordance with section 99 of the Radiocommunications Act 1992)



Australian Government

Australian Communications Authority

RF 57 (Feb '05)

## Instructions for completion

- Print clearly – illegible, unclear or incomplete application forms may delay processing.
- A separate application form is required for each type of licence sought. However, more than one licence of the same type may be applied for on a single application form.
- If applying for a Maritime Ship, Amateur, Outpost or Scientific licence using standard frequencies, please complete this form and return it with the appropriate fee to the NSW Regional Office.

If you are applying for any other type of licence, or frequency for your own use, you need to complete this form and:

- complete an *Additional Station Information* form (RF 77); or
- hire an accredited person to perform the frequency coordination. Attach the *Frequency Assignment Certificate* (FAC) form (RF 110) to this application or provide the details if submitted online.
- Some organisations providing safety of life service may qualify for a licence fee concession, exemption or discount. For further information contact any ACA office.

### Disclosure of Personal Details

Information provided by the applicant or authorised representative in a field of this form that is marked with an asterisk (\*) is required, by section 147 of the Radiocommunications Act 1992, to be disclosed to the public by the ACA in a Register of Radiocommunications Licences. The ACA will disclose the contents of the Register by making it available for inspection at any ACA office, over the Internet and through the sale of a CD-ROM.

## This application is for:

- a NEW service
- a VARIATION to an existing service

If an accredited person has performed the frequency coordination, is the **Frequency Assignment Certificate (FAC)**:

(INDICATE WITH A TICK IN THE RELEVANT BOX)

- attached to this application  
or  
 submitted online

Submission ID

Job Name(s)

## OFFICE USE ONLY

Date

Client number

Correspondence number

Transaction number

Licence number(s)

## Applicant's Details (a licence must be held by either an individual or an incorporated body)

Client number\* (IF KNOWN)

Name\* (OR CONTACT NAME IF AN ORGANISATION)

SURNAME
GIVEN NAMES

Organisation name\* (IF APPLICABLE)

ACN\* (IF APPLICABLE)

ABN (IF APPLICABLE)

Trading name\*(IF APPLICABLE)

Email address

Postal address\*

  
  
 POSTCODE

Residential or business address

IN THE EVENT THAT NO POSTAL ADDRESS IS PROVIDED THE RESIDENTIAL OR BUSINESS ADDRESS WILL BE TAKEN AS THE POSTAL ADDRESS AND THE ABOVEMENTIONED DISCLOSURE PROVISIONS WILL APPLY

  
  
 POSTCODE

Telephone

WORK	( )
HOME	( )
MOBILE	
FACSIMILE	( )

## Client Type

TICK RELEVANT BOX

- Commonwealth department
- Other Commonwealth agency
- Local government
- State government

### Private Sector

- Company
- Community/volunteer group
- Person

## Industry Category

TICK BOX DESCRIBING YOUR PRIMARY FUNCTION

- Agriculture, forestry and fishing
- Communications services
- Construction
- Electricity/gas/water supply
- Education
- Finance and insurance general
- Government
- Health services
- Mining
- Manufacturing
- Recreational and amateur activities
- Safety services
- Transport and storage
- Wholesale/retail trade
- Other

## Required Licence Period

Licences issued for periods up to and including one year must be paid for in full at time of application. Licences issued for longer periods may be paid for in full at time of application, or by annual instalments. For spectrum planning reasons, the ACA may issue or re-issue a licence for a period less than that requested (see section 103 of the *Radiocommunications Act 1992*)

Licences are usually issued for 1 year. If licences are required for periods other than 1 year, please specify the period: (UP TO 5 YEARS)

If you would like licence(s) to have a particular expiry date please specify here:

## Type of Licence\*

Information on licence types, licensing options within licence types and fees payable may be obtained from any ACA office. Please complete this section by indicating the licence type and option being applied for, as well as the number of licences required. If you are unsure of the licence type or option please describe your service in the box provided.

### Licence Type

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Aeronautical  | <input type="checkbox"/> Fixed               | <input type="checkbox"/> Outpost                           |
| <input type="checkbox"/> Aircraft      | <input type="checkbox"/> Fixed Receive       | <input type="checkbox"/> Public Telecommunications Service |
| <input type="checkbox"/> Amateur       | <input type="checkbox"/> Land Mobile         | <input type="checkbox"/> Radiodetermination                |
| <input type="checkbox"/> Broadcasting  | <input type="checkbox"/> MDS                 | <input type="checkbox"/> Scientific                        |
| <input type="checkbox"/> Datacasting   | <input type="checkbox"/> Major Coast Receive | <input type="checkbox"/> Space                             |
| <input type="checkbox"/> Earth         | <input type="checkbox"/> Maritime Coast      | <input type="checkbox"/> Space Receive                     |
| <input type="checkbox"/> Earth Receive | <input type="checkbox"/> Maritime Ship       |  |

### Number of Licences

### Indicate Licensing Option (IF APPLICABLE)

### Description of Service

## Station Details (for Maritime Ship, Amateur or Aircraft Stations only)

### Maritime Ship Station Only

Ship Name\* (OR IF NO NAME, PROVIDE REGISTRATION NUMBER)

**Note:** A Maritime Ship apparatus licence is only required for vessels carrying MF/HF marine radio equipment and/or vessels subject to the Navigation Act 1912.

Is the ship subject to annual survey by the Australian Maritime Safety Authority and compulsory carriage of radiocommunications equipment under the Commonwealth Navigation Act 1912?  YES  NO

### Amateur Station Only

Applicant

Qualifications

CERTIFICATE TYPE

Certificate Number

### Aircraft Station Only

Aircraft Registration Markings

**Note:** An Aircraft apparatus licence is only required for aircraft stations using individually assigned (ie non-standard) aeronautical frequencies.

## Applicant's Declaration (a licence must be held by either an individual or an incorporated body)

I declare that the information provided by me as the applicant, or as authorised on behalf of the applicant, in this application, and in any accompanying documents, is true and correct in every detail and that the equipment to be employed is of a type accepted by the ACA for licensing purposes.

Signature

Date

PRINT NAME

NAME OF AUTHORISED AGENT'S ORGANISATION (IF A BODY CORPORATE)

## ACA Offices

**NSW Regional Office**  
(including the Canberra, Newcastle, and Coffs Harbour Operations Centres)  
GPO Box 5295 SYDNEY NSW 2001  
Telephone: (02) 9245 4000  
Facsimile: (02) 9245 4099  
nswro@aca.gov.au

**Western Australia Regional Office**  
PO Box 6189 EAST PERTH WA 6892  
Telephone: (08) 9461 2111  
Facsimile: (08) 9461 2100  
waro@aca.gov.au

**Northern Australia Regional Office**  
(including the Cairns, Darwin, Rockhampton and Townsville Operations Centres)  
PO Box 288 RED HILL QLD 4059  
Telephone: (07) 3247 7111  
Facsimile: (07) 3247 7100  
naro@aca.gov.au

**Southern Australia Regional Office**  
(including the Adelaide, Hobart, and Wodonga Operations Centres)  
PO Box 13120 Law Courts  
MELBOURNE VIC 8010  
Telephone: (03) 9963 6988  
Facsimile: (03) 9963 6989  
saro@aca.gov.au

### Further Information

- Consideration of an application attracts an administrative charge, even if the ACA refuses to issue the licence.
- More information on licence types and fees can be found in the publication *Apparatus Licence Fees and Charges*, available from any regional office or on the Internet at <http://www.aca.gov.au>
- Completed forms should be forwarded with the appropriate fee to any ACA office.
- Cheques or money orders should be made payable to the Australian Communications Authority.
- For calls outside the areas of Sydney, Melbourne, Brisbane, Cairns and Perth:  
**1300 850 115**